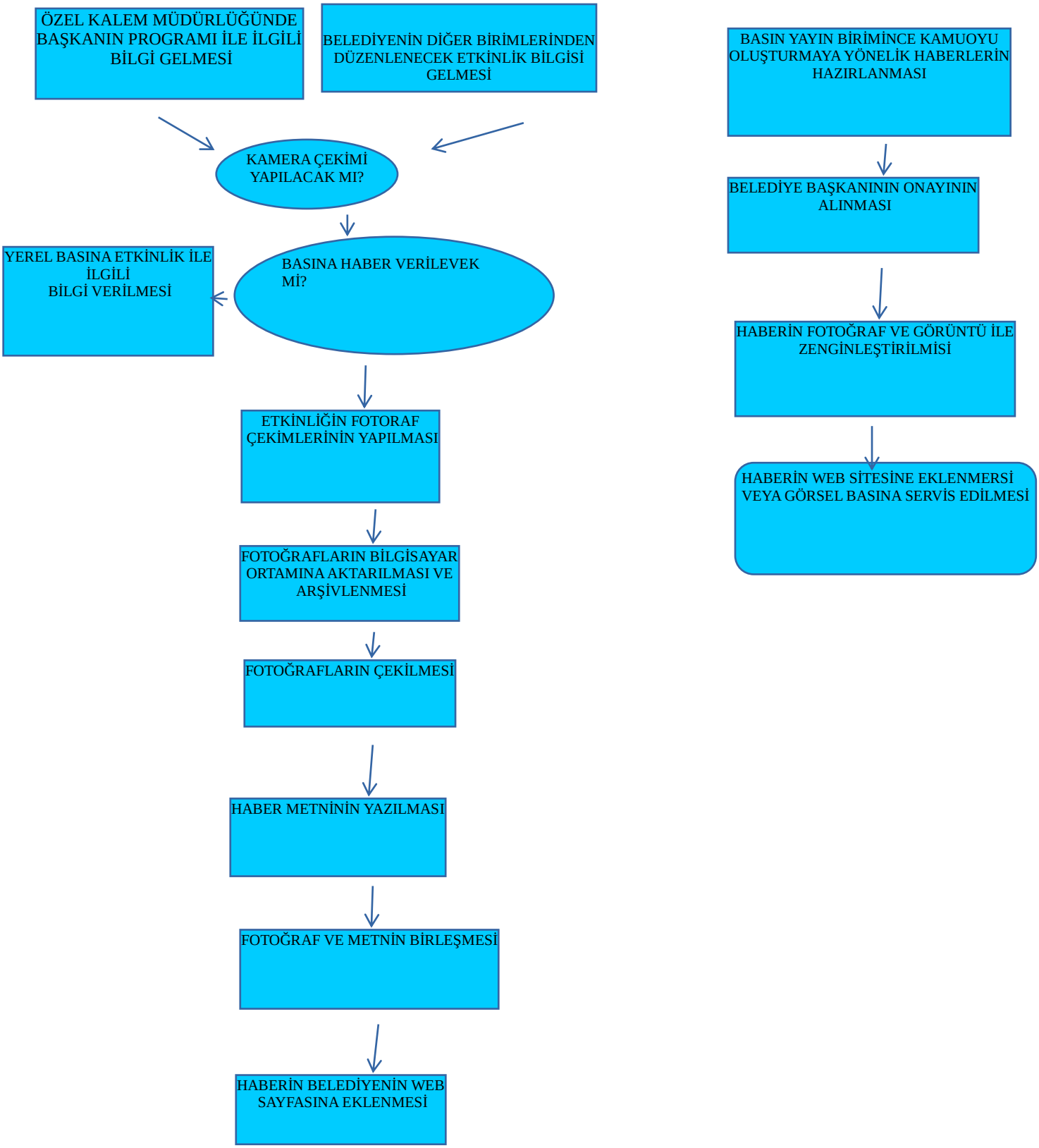BELEDİYE HABERLERİN YAPILMASI İŞ AKIŞ ŞEMASI